



Job Title:	Camp Staff	Job Category:	Part Time or Full Time
FLSA Status:	Non-Exempt/ Hourly	Position Type:	Seasonal
Reports To:	Youth Programs Manager	Supervises:	N/A
Pay Scale:	\$17- \$20/ hour DOE		
Expected Schedule:	June-August; M-F during normal business hours		
Benefits:	Seasonal BASE Membership (May-October '22) and access to Pro-deals on gear		

POSITION SUMMARY

The Camp Staff is a seasonal summer position under the direct supervision of the Youth Programs Manager. Camp Staff will be an integral part of the daily operations throughout the weeks of camp. Camp Staff will manage groups of up to 14 children ages 6-12. This position will lead group activities and is responsible for the overall safety and function of all campers and staff under their supervision operating out of our numerous facilities like the community park and BASE. In addition to daily group management, this position will contribute to activity planning.

ESSENTIAL JOB FUNCTIONS

To perform this job successfully, an individual must perform these essential duties satisfactorily:

Youth Supervisor- 90%

- Maintains an exciting, inspiring energy to share with the campers.
- Becomes a part of our camp community, developing relationships with campers, parents, staff, and guests.
- Serves as an effective group leader and presents a positive role model to participants.
- Participates in all activities with campers. Encourages and facilitates camper's participation in all activities by implementing appropriate strategies with staff.
- Communicates with and assist all staff, including the Camp Leader throughout the day.
- Participates in orientation training. Becomes familiar with and implements camp policies, procedures, and philosophy as stated in the Employee Handbook and Training Manual.
- Applies situational-awareness to make on-the-go decisions with safety as the top-priority and respond to any first aid needs.
- Ensures the safe and appropriate conduct of campers; addresses misconduct to prevent injuries to campers, staff, and/or guardians.
- Reacts quickly, calmly and appropriately in emergency situations.
- Resolves behavioral differences that may arise during play with compassion.
- Assists guest instructors during their specific activities.
- Assists at all camp check-ins and check-outs with assigned roles and responsibilities.
- Assures that all the camper's belongings are returned to guardians.
- Maintains the cleanliness of all areas of camp utilized by campers and camp staff and store supplies appropriately after use.
- Opens and closes the summer camp program, checking the Yurts and surrounding areas for any safety issues and reporting any maintenance issues within this area.
- Completes assigned job duties.



Program Development- 10%

- Helps plan and develop daily programs and activities.
- Organizes and sets up programs and activities; gathers materials, supplies and equipment for use in implementing plans; and supervises recreation activities.
- Leads programs and activities with little to no supervision.

EDUCATION | EXPERIENCE | CERTIFICATIONS

- High School Diploma or Equivalent.
- Experience working with children.
- Prior experience working at a camp or similar setting.
- First Aid and/or CPR.
- Combination of education and experience will be considered.

PHYSICAL REQUIREMENTS

- Must be able to work indoors and outdoors in variable weather conditions and extreme changes in temperatures.
- Must be able to spend all day outside in community parks and wilderness environments as well as within a recreation center like BASE.
- Must be able to work in noisy environment.
- Must be able to listen, hear and talk in the English language.
- This position is very active and requires employees to frequently stand, walk, run or sit for long periods of time throughout the workday.
- Regularly required to climb or balance.
- Vision abilities are required for driving which include close, distance, color, peripheral, depth perception and ability to adjust focus.
- Must be able to frequently lift a minimum of 50 pounds without assistance and occasionally lift up to 100 pounds with the assistance of another team member or mechanical assistance (such as a hand cart, etc).

PERFERRED SKILLS, ABILITIES AND BACKGROUND

- Professional education or instruction certifications.
- Excellent leadership and interpersonal skills.
- Knowledge of and willingness to participate in camp games, activities, crafts, and sports.
- Ability to confidently manage camper behavior.
- Lifeguard certification.
- Ability to manage and direct large groups of children.
- Bilingual Skills.
- Must be able to pass a comprehensive background check.
- Must be able to pass a driver background check.