



Job Title:	Jr. Counselor	Job Category:	Part Time or Full Time
FLSA Status:	Non-Exempt/ Hourly	Position Type:	Seasonal
Reports To:	Youth Programs Manager	Supervises:	No One
Pay Scale:	\$15.00-16.00 / hour DOE		
Expected Schedule:	Up to 35-40hrs a week during normal business hours (M-F)		
Benefits:	Seasonal BASE Pass (May-Oct) and Access to Pro-Deals on gear		

POSITION SUMMARY

The Jr Counselor program is designed to immerse early high school aged kids into the summer camp counselor role. Jr Counselors will be tasked with assisting adult lead counselors in daily activities as well as special guest instructors. They will be expected to participate in activities but also act as a role model for good behavior while following the Camp Big Sky rules. JC's will be expected to set up and break down activities, to assist counselors in the implementation of activities, and to help maintain order during group discussions, the explanation of expectations to campers, and act as a general set of eyes overseeing campers throughout their day. JCs report directly to the Camp Leader and will be given briefings daily on what is expected of them as well as who they will be tasked with helping.

ESSENTIAL JOB FUNCTIONS

To perform this job successfully, an individual must perform these essential duties satisfactorily:

Youth Childcare Attendant- 100%

- Set up and participate in group activities in a safe, fun, and educational manner.
- Maintain an exciting, inspiring energy to share with the campers.
- Become a part of our camp community, developing relationships with campers, parents, staff, and guests.
- Be attentive to and respond to camper, parent, staff, and guest needs.
- Help prepare, clean, and maintain a friendly, inviting space at the yurt daily.
- Assist other Camp Staff as needed.
- Assist guest instructors and act as a good role model during their specific activities (eg. Golf, hikes, specialty camps).
- Be able to manage camper behavior in a way that aligns with the Camp Big Sky values.
- Apply situational-awareness to make on-the-go decisions with safety as the top-priority and respond to any first aid needs.
- Communicate with all staff, including the Camp Leader throughout the day.
- Communicate scheduling needs/changes to the Camp Leader in a timely manner (10 days+

EDUCATION | EXPERIENCE | CERTIFICATIONS

- Experience working with children
- Prior experience working at a camp or within similar setting
- Prior experience working in a childcare setting: babysitting, mentoring, volunteering

PHYSICAL REQUIREMENTS



- Must be able to work indoors and outdoors in variable weather conditions and extreme changes in temperatures.
- Must be able to work in a moderately noisy environment.
- Must be able to listen, hear and talk in the English language.
- This position is very active and requires employees to frequently stand, walk, run or sit for long periods of time throughout the workday.
- Regularly required to climb or balance, mop and sweep.
- Must be able to frequently lift a minimum of 50 pounds without assistance and occasionally lift up to 100 pounds with the assistance of another team member or mechanical assistance (such as a hand cart, etc).

PERFERRED SKILLS, ABILITIES AND BACKGROUND

- Excellent leadership and interpersonal skills.
- Knowledge of and willingness to participate in camp games, activities, crafts, and sports.
- Ability to confidently manage camper behavior.
- Receive and utilize First Aid and CPR training.
- Ability to spend all day outside in community parks and wilderness environments.
- Willingness to bring energy and enthusiasm on a daily basis.
- Full summer commitment from 7/13-8/26 for up to 40hrs a week.
- Must be able to pass a background check.

DISCLAIMER AND ACKNOWLEDGMENT

This job description is only a summary of typical functions and essential duties being performed by individuals assigned to this position. The actual duties, roles and responsibilities may differ slightly from this job description and is not intended to be an exhaustive list. In signing this form, I understand the position's requirements and I acknowledge that I can perform these essential job functions satisfactorily, as outlined above.

Employee's Signature		Date:	
Employee Name <i>(print)</i>			
Approved By:		Date:	
Last Updated By:	Richard Sandza	Date:	3/7/2022