



<b>Job Title:</b>	Lead Counselor	<b>Job Category:</b>	Full Time
<b>FLSA Status:</b>	Non-Exempt/ Hourly	<b>Position Type:</b>	Seasonal
<b>Reports To:</b>	Youth Development Manager	<b>Supervises:</b>	Jr. Counselors and Campers
<b>Pay Scale:</b>	DOE		
<b>Expected Schedule:</b>	40hrs a week during normal business hours (M-F) w/ training on weekends in June		
<b>Benefits:</b>	Seasonal BASE Pass (May-Oct) and Access to Pro-Deals on gear		

**POSITION SUMMARY**

The Lead Camp Counselor is a seasonal summer position under direct supervision of the Youth Development Manager. The Lead Counselor will play an essential role in the daily operations of Camp all summer long. The Lead Counselor will manage groups of children, Junior Counselors and communicate with the Youth Development Manager throughout the day. This position will lead group activities and is responsible for the safety and function of all campers and staff under their supervision. In addition to the daily group management, this position will contribute to the activity planning.

**ESSENTIAL JOB FUNCTIONS**

- To perform this job successfully, an individual must perform these essential duties satisfactorily:
- Create and maintain meaningful connections with campers and parents.
  - Be a good role model for camper behavior as well as Junior Counselors.
  - Help prepare, open & close the yurts for the day as well as greet campers and parents.
  - Maintain a safe and enriching environment at Camp Big Sky.
  - Take responsibility for Junior Counselors.
  - Check in with the Youth Development Manager for additional daily tasks.
  - Help prepare and administer morning and afternoon snacks.
  - Help lead educational outdoor programming.
  - Communicate with the Youth Development Manager present about any issues with campers.
  - Direct parents to the appropriate director for any billing/registration issues.
  - Have an amazing summer in the outdoors while making a huge impact on the lives of others.

**PREFERRED EDUCATION | EXPERIENCE | CERTIFICATIONS**

- Prefer prior experience working at a camp.
- Prefer professional teaching certification or experience in one of our sport activities.
- Prefer prior First Aid, CPR, Lifeguard, WFR, or WEMT certification/training.

**PHYSICAL REQUIREMENTS**



- Must be able to work indoors and outdoors in variable weather conditions and extreme changes in temperatures.
- Must be able to work in a moderately noisy environment.
- Must be able to listen, understand and talk in the English language.
- This position is very active and requires employees to frequently stand, walk, run, or sit for long periods of time throughout the workday.
- Regularly required to assist with cleaning duties throughout and at end of the day.
- Must be able to frequently lift a minimum of 50 pounds without assistance and occasionally lift up to 100 pounds with the assistance of another team member or mechanical assistance (such as a hand cart, etc).

#### **BACKGROUND**

- At least 18 years of age.
- Background check required.
- Experience working with children either babysitting or working with elderly.
- Excellent leadership and interpersonal skills to manage groups of children.
- Knowledge of and willingness to participate in camp games, activities, crafts, and sports.
- Ability to confidently manage camper behavior.
- Receive and be receptive to First Aid and CPR training.
- Ability to spend all day outside in community parks and wilderness environments.
- Be a competent team member of Camp staff.

#### **DISCLAIMER AND ACKNOWLEDGMENT**

*This job description is only a summary of typical functions and essential duties being performed by individuals assigned to this position. The actual duties, roles and responsibilities may differ slightly from this job description and is not intended to be an exhaustive list.*